

AGREEMENT

To guarantee rates and terms quoted, this Agreement must be signed and returned with deposit to Fantasy Factory, Ltd., (hereinafter known as Santa Noel), by _____ (date). If cancellation becomes necessary more than 60 days out, the Deposit, less 10% of the total booking fee, will be refunded. For the cancellation of any booking less than 60 days but more than 30 days out; deposit, less 20% of the total booking fee will be refunded. Cancellation 15 days out or less, the deposit will be forfeited. 30-Minute bookings are limited to Private Single-family home visits. All other home parties, corporate events and special events are a minimum one-hour. For home or private visits Santa Noel will arrive within a +/- 30-minute window of scheduled time due to traffic or other unforeseeable circumstances. A break of ten minutes after each full hour of work is appropriate. A little cool water is always welcome. For Special Events, Santa Noel will arrive approximately 15 minutes prior to appearance unless otherwise stipulated in this Agreement. All rates quoted include mileage within a 50-mile radius of Roanoke, VA. All costumes are standard Holiday dress; Special requests are at the client's cost and should be made to Santa Noel in advance. Due to the nature of Santa Noel's traditional outfits, it is necessary that he have periodic breaks and that his performance location be cool and comfortable, we recommend 65 -70°. It is assumed that all events will be indoors, or that arrangements have been made if event is held outdoors, and therefore cancellations due to inclement weather are not accepted. Any and all photos taken of Santa Noel, whether by individuals or professional photographers, are to be for private or personal use of the client and may not be used for commercial or promotional use without written permission of Santa Noel.

I have read the above Agreement and agree to its Terms and Conditions. I understand that this booking will remain tentative, subject to cancellation by Santa Noel, until the signed Agreement and Deposit are received.

Event _____ Date _____

Time _____ Location _____

(Client Signature) (Title) (Date)

(Fantasy Factory, Ltd. - Santa Noel) (Date)

Santa Noel

PO Box 12 * Buchanan, VA 24066 * 540-520-5898

leon@proknows.com

www.highlandsanta.com

BOOKING CONFIRMATION / INVOICE

Fantasy Factory, Ltd.
P.O. Box 12, Buchanan, VA 24066
Phone: 540 520 5898
Email: leon@proknows.com
www.HighlandSanta.com

Client Name: _____

Day / Date: _____ Time: From: _____ To: _____

Event: _____

Event Address: _____

City: _____ Virginia _____ Zip: _____

Billing Address: _____

Email: _____

Work Phone: _____ Cell: _____

Event Contact: _____ Phone: _____

Event Details: _____

_____ TOTAL: _____

Deposit of: \$ _____ must be received by: (date) _____

payable to: Fantasy Factory, Ltd.

Deposits must be received within five (5) business days of date due or may result in the appointment time being released to another party. Contact Santa Noel immediately should you need to adjust the deposit date or make other arrangements.

Balance of \$ _____ in cash or check is due at end of visit payable to Fantasy Factory, Ltd.

Santa Noel

PO Box 12 * Buchanan, VA 24066 * 540-520-5898

leon@proknows.com

www.highlandsanta.com